



Approved by the Board of Trustees at the _____ board meeting. ✓

Request Form for New Course and/or Textbook(s)/Materials(s)

- ☐ Change of Text ☐ Add as a Supplement ☐ Existing textbook/reordering
☒ Text for New Course ☐ English Learners/Comite' Compliance [Currently not listed on textbook list]
☐ NEW COURSE: _____

For use beginning with the semester of:

☒ Fall ☐ Spring Year 2013

This form will provide the Board of Trustees, administration, and teachers an overview of the strengths this proposed textbook(s)/material(s) will support a particular course.

Textbook(s)/Material(s) Title 50 Essays: A Portable Anthology

Author Cohen Publisher Bedford St. Martin's

Copyright 2011 Price \$ 27.00 ISBN # 978-0-312-67306-2

School Marysville High Teacher/Department Requesting Cameron/English

Funding Source _____ Grade Level(s) 12

Title of Course/Subject AP Language and Composition

Course Description(s) Covered Analysis of rhetoric and argument

Does this textbook(s)/material(s) cover the content standards?

+

- ☒ Yes, thorough coverage/alignment
☐ Yes, moderate coverage/alignment

Will this textbook(s)/material(s) be used at all MJUSD high schools?

☐ Yes ☒ No

If no, why not? AP teachers have a wide variety of sources from which to choose.

Has the decision to request this textbook(s)/material(s) been discussed by all MJUSD high schools?

☐ Yes ☒ No

If no, why not? AP language is a new course

Are there sections and/or passages in the textbook(s)/material(s) a parent/guardian or student may find objectionable?

☐ Yes ☒ No

If yes, explain in detail: (Violence: How much? What kind? (guns, fighting, knives, swords, etc./Profanity: sexual expressions, inappropriate verbiage and/or innuendoes, etc.) _____

List Major Content Standard(s) Covered:

Example:

Reading/Language Arts -

Gr. 9: Literary Response and Analysis: 3.3, 3.6, 3.10

Writing Strategies: 1.1, 1.5, 1.7, 1.8

History-Social Science -

Grade 12: Principles of American Democracy: 12.1 - #1, #2, #6

Principles of Economics: 12.2 - #2, #3, #8, #10

I - Reading and Details 1, 2; Craft and Structure 4, 6; Integration of Knowledge and Ideas 9; Range of Complexity 10
II Writing Key Ideas and Details 1. a,b,c,d,e,f Craft and Structure 2. a,b,c,d,e,f Text Types and Purposes 3 Production
4,5,6

Prerequisites/Guidance Information:

Graduation Requirement:

☒ Yes

☐ No

UC/CSU Credit:

☒ Yes

☐ No

Is this an elective class?

☒ Yes

☐ No

Course Length 2 semesters Credits 10

Additional comment(s) teacher/department would like to express in support of their decision to choose the proposed textbook(s) or basic learning material(s) This text serves as the quintessential text for most ASP courses.

I hereby verify the textbook(s)/material(s):

- meets the legal compliance requirements of Education Code Sections 60040-60047,
- supports MJUSD standards for this course, and
- meets the intent of Board Policy 6205.

Department Chairperson:

Gina Cameron

8/28/2013

Principal Approval:

[Signature]

8/28/2013
Date

Approval:

Lennie Tate, Executive Director of Educational Services

Aug 30, 2013
Date

☒ Approved ☐ Denied

7/14/05
revised 3/28/05

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Please contact Geu Thao (749-6161) if you have any questions or need assistance.

August 26, 2013

Lisa Cho
3157 Mt. Tamalpais Drive
Roseville, CA 95747

Ramiro Carreon
Assistant Superintendent of Personnel Services
Marysville Joint Unified School District
1919 B Street
Marysville, CA 95901

Dear Mr. Carreon,

I regret to inform you that I have accepted another teaching position outside of the area. Please consider this letter my formal resignation from the Marysville Joint Unified School District, effective Friday, September 6, 2013. Thank you for the opportunity to have served the children and families of Ella Elementary School and to work along side of the staff team there.

Sincerely,



Lisa Cho
SDC 4-6
Ella Elementary School

cc Rob Gregor



MJUSD
Personnel Dept.

AUG 19 2013

RECEIVED

August 9, 2013

Dear Mr. Carreón:

Please accept this letter as my notice of resignation from my Para Educator position at Arboga Elementary, effective August 9, 2013.

Sincerely,

Kathleen A. Dailey

Kathleen A. Dailey

MJUSD
Personnel Dept.

AUG 23 2013

8-23-2013

RECEIVED

Dear: (MJUSD) Mr. Carreon

I am writing to resign my position as Para-educator, love my position but want to be extra help in Arboga School. I am interested in the Clerk II position at Arboga Elementary School. I am interested in the Clerk position because I believe I will be a great help in the office helping our secretary as well our parents who don't speak Spanish.

Sincerely: Maria G. De Gonzalez



August 22, 2013

Rhonda Lococo

rhondalococo@yahoo.com

MJUSD
Personnel Dept.

AUG 23 2013

RECEIVED

Melanie,

this is a letter stating my resignation for para educator at Foothill school per your request, based on taking the Library position at Yuba Feather.

Thank you,

Rhonda Lococo

Ashley Vette

From: Sandra Machuca [s.machuca10@yahoo.com]
Sent: Friday, August 16, 2013 2:35 PM
To: Ashley Vette
Subject: [SCANNED] Resignation

MJUSD
Personnel Dept.

AUG 20 2013

RECEIVED

Hey Ashley,

This is Sandra Machuca. I am very sorry, but I will not be able to work for the after school program this year. My classes at Chico State are all in the afternoon during work hours. I tried for the past month until today to get morning classes, but it is impossible. If you need me to go in this week for training and the first week of school, I can because I start school until August 26. Thank you for the opportunity. I had an awesome year working with the after school program.

If you need anything else, please call me at 530-845-1884.

-Sandra

"Effective August 23, 2013"

AUG 21 2013

8/21/13

8-21-13

To Whom it may Concern

RECEIVED

Please accept this as notice of my resignation from the position at Mckenney Intermediate, effective 8/21.

While I believe I am moving for good reasons, I am sorry to leave, and I thank you for the support during my short time at Mckenney which I have found enjoyable and fulfilling.

Please let me know any necessary final arrangements that need to be provided.

Yours Sincerely,
Shantelle Reynolds

Morgann Roth
57280 Baywood Way
Marysville, CA 95901
MJUSD
Personnel Dept.
AUG 30 2013

August 30, 2013

RECEIVED

O Marysville Joint Unified District:

I hereby resign my position as
lead at Linda Elementary for the STARS
afterschool program effective immediately
on this day August 30th 2013.

Thank-you for your consideration in this
matter.

Sincerely,

Morgann Roth
Morgann Roth

August 23, 2013

Ramiro Carreon
Assistant Superintendent of Personnel Services
Marysville Joint Unified School District
1919 B Street
Marysville, CA 95901

MJUSD
Personnel Dept.

AUG 23 2013

RECEIVED

Dear Mr. Carreon:

I am writing this letter to inform you of my resignation from the para-professional position at Marysville High School. My resignation is effective Monday, August 26, 2013. I am sorry that the position did not work out for all parties concerned. It was just not a good fit with my talents and expectations for the work.

Sincerely,

Cheryl L. Spaulding

Cheryl L. Spaulding

Grant Award Notification

GRANTEE NAME AND ADDRESS Gay Todd, Superintendent Marysville Joint Unified School District 1919 B Street Marysville, CA 95901-3731				CDE GRANT NUMBER			
				FY 13	PCA 23939	Vendor Number 7273	Suffix EZ
Attention After School Coordinator				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office After School Programs Office				Resource Code 6010	Revenue Object Code 8590		INDEX 58
Telephone 530-741-6000							
Name of Grant Program After School Education and Safety Grant Program							0150
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$1,473,008.00		\$1,473,008.00		7/1/13	6/30/14	
CFDA Number	Federal Grant Number	Federal Grant Name				Federal Agency	
<p>I am pleased to inform you that you have been funded for the After School Education and Safety Grant Program.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification to:</p> <p style="text-align: center;">Veronica Maestas, Associate Governmental Program Analyst After School Division California Department of Education 1430 N Street, Suite 3400 Sacramento, CA 95814-5901</p>							
California Department of Education Contact Veronica Maestas				Job Title Associate Governmental Program Analyst			
E-mail Address vmaestas@cde.ca.gov					Telephone 916-319-0540		
Signature of the State Superintendent of Public Instruction or Designee <i>Tom Tonlaeson</i>					Date August 9, 2013		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
<p>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</p>							
Printed Name of Authorized Agent Gay Todd				Title Superintendent			
E-mail Address gtodd@mjuds.com					Telephone (530) 749-6101		
Signature <i> </i>					Date 8/22/13 9/10/13		

Marysville Joint Unified School District

Resolution 2013-14/05

**RESOLUTION REGARDING SUFFICIENCY OR INSUFFICIENCY OF
INSTRUCTIONAL MATERIALS**

Whereas, the Governing Board of the Marysville Joint Unified School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing on August 27, 2013 at 6:30 p.m., which is on or before the eighth week of school (between the first day that students attend school and the eighth week from that day) and which did not take place during or immediately following school hours; and

Whereas, the Governing Board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

Whereas, the Governing Board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing; and

Whereas, information provided at the public hearing and to the Governing Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district; and

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home; and

Whereas, between the 2008-09 through the 2013-14 fiscal years, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the district, have standards-aligned textbooks or instructional materials from the same adoption cycle; and

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects: mathematics, science, history-social science, English/language arts, including the English language development component of an adopted program; and

Whereas, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes; and

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Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive; and

Therefore, it is resolved that for the 2013-14 school year, the Marysville Joint Unified School District has provided each pupil with sufficient textbooks and instructional materials **aligned to the academic content standards and** consistent with the cycles and content of the curriculum frameworks.

THE FOREGOING RESOLUTION was passed and adopted at its regular meeting of the Governing Board of the Marysville Joint Unified School District on September 10, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Gay S. Todd, Superintendent
Secretary - Board of Trustees

Jeff D. Boom
President - Board of Trustees

**Marysville Joint Unified School District
Core Programs**

2002 Reading/Language Arts/English Language Development Adoption

- SRA/McGraw-Hill, *SRA/Open Court Reading*, 2002*, Gr. K-6
- Hampton Brown, *High Point*, 2001, Gr. 4-8
- McDougal Littell, *McDougal Littell Reading and Language Arts Program*, 2002, Gr. 6-8
- SRA/McGraw-Hill, *SRA/Reach Program*, 2002, Gr. 4-8
- Hampton Brown *Avenues* - grades K-5 (Pilot)

Reading/Language Arts/English Language Development Board Approval 9-12

- McDougal Littell *Language of Literature* 9/27/05
- Prentice Hall Literature *Timeless Voices and Timeless Themes* 6/05/01
- Heinle/Thomson, *Visions 2004* - grades 9-12 1/10/06 (Pilot – LHS only)
- Bedford *The Language of Composition* 5/27/08
- Pacemaker *American Literature* (Alternative Ed Only) 5/23/06
- Pacemaker *English Composition* (Alternative Ed Only) 5/23/06
- Longman Keystone *Keys to Learning Program 4* (9-12 ELA Intervention) 8/2010

2006 History/Social Science

- Pearson Scott Foresman, *Scott Foresman History-Social Science for California*, 2006, Gr. K-5
- Pearson Prentice Hall, *Prentice Hall Social Studies*, 2006, Gr. 6-8

History/Social Science Board Approval 9-12

- Prentice Hall 2006
- Steck-Vaughn *Geography of the US* 2/7/1984
- Prentice Hall *US History (CA)* 12/11/2007
- Prentice Hall *Macgruder's American Government* 5/9/06
- Prentice Hall *Government in America* 9/12/2006
- Prentice Hall *Economics: Principles in Action* 5/9/06
- Prentice Hall *World History: The Modern World* 5/9/2006
- Glencoe McGraw Hill, *Civics Responsibilities and Citizenship* 5/7/96

2007 Science Adoption

- MacMillan Macmillan/McGraw-Hill, *Macmillan/McGraw-Hill California Science*, 2008, Gr. K-5
- Holt, Rinehart and Winston, *Holt California Science: Earth, Life, and Physical Science*, 2007, Gr. 6-8

Science Board Approval 9-12

- Holt, Rinehart, and Winston *Physical Science* 4/24/07
- Prentice Hall *Earth Science* (Geo Science) 4/24/07
- Holt, Rinehart, and Winston *Modern Earth Science* 9/11/12
- Holt, Rinehart, and Winston *Life Science* 4/24/07

- McDougal Littell Biology 4/24/07
- Holt, Rinehart, and Winston *Chemistry* 4/24/07
- Holt, Rinehart, and Winston *Environmental Science* 4/13/04
- Holt, Rinehart, and Winston *Physics* 4/24/07
- Holt, Rinehart, and Winston *Biology* 1/24/07
- Prentice Hall *Forensic Science an Introduction* 8/14/2007
- Pacemaker *Physical Science* (Alternative Ed Only) 5/23/06
- Macmillan McGraw Hill, *Glencoe Health and Guide to Wellness* 5/3/94
- Pearson, *AP Edition Campbell Biology in Focus* 6/25/13
- Brooks/Cole Cengage Learning, *Zumdahl AP Chemistry 9th Edition* 8/13/13

2008 Mathematics Adoption K-8

- Harcourt Brace School Publishers, *Saxon Math 2008*, Gr. K-6
- McDougal Litell, *Course 2, Pre-Algebra, CA Edition 2008*, Gr. 7
- Holt, *Algebra Readiness*, CA Edition 2008, Gr. 8
- MCDougal Littell *Algebra I, CA Edition 2002*, Gr. 8-12

Mathematics Board Approval 9-12

- Pacemaker Globe Fearon *Pre-Algebra* 10/26/04 (Alternative Ed. Only)
- Holt, Rinehart, and Winston *Algebra II* 10/14/03
- Addison Wesley *Geometry* 9/23/03
- Glencoe *Geometry Concepts and Application* 6/28/05
- Key Curriculum Press *Discovering Geometry* 8/26/08
- Mobius Communications *Trigonometry and Its Applications* 4/20/1999
- Addison Wesley *Pre-Calculus* 10/14/03
- Prentice Hall *Calculus* 10/14/03
- WH Freeman *Practice of Statistics* 5/13/2008
- Pacemaker *Basic Mathematics* (Alternative Ed Only) 5/23/06

Foreign Language Board Approval

- Prentice Hall *Ecce Roman II*, 5/23/06
- MacMillan Webster's *New World German Dictionary* 1/25/05
- *Abriendo Paso Lecturas Y Gramatica* 11/8/05
- Pearson Prentice Hall *Sendas Literarias* 11/8/05
- Pearson Prentice Hall *Sendas Literarias 2*; 11/8/05
- Prentice Hall *Paso a Paso 3* 11/8/05
- Cambridge University Press *Cambridge Latin Course Unit 1 and 2*; 7/8/03
- McDougal Littell *Discovering French Blanc* and *Discovering French Rouge* 7/8/03
- Allyn and Bacon *Jenny's First Year Latin* 8/6/02



Marysville Joint Unified School District

Bryan Williams – Director of Technology

1919 B Street • Marysville, CA • 95901 • (530) 749-6103

August 26, 2013

To MJUSD Parents:

This letter is to inform you of changes that have been made to the District's Student Technology Acceptable Use Policy (Exhibit 6163.4) and to explain why the changes have been made.

The new Common Core State Standards (CCSS) will require students to use technology much more often than in the past and in many different ways. The goal of the new CCSS is to make certain that all students and teachers have clear expectations that are aligned to the expectations of colleges and careers. An example of this can be seen in the following standard for English Language Arts:

CCSS.ELA-Literacy.CCRA.W.6 - Use technology, including the Internet, to produce and publish writing and to interact and collaborate with others.

Collaboration is a key part of the CCSS, and in today's technology driven world, much of that collaboration takes place online. In an effort to make certain that all MJUSD students are prepared for college and a career, MJUSD is changing its policy on providing access to social networking sites. Beginning this year, sites like Facebook, Twitter, Edmodo, and other sites classified as social networking sites will be available to students and teachers on campus.

It is very important to MJUSD that students use these technology tools safely and responsibly. To ensure that happens, all students will be given age appropriate digital citizenship lessons to help them learn how to behave online and how to stay safe online. For more information on the lessons being provided, please visit: <http://www.common sense media.org/educators/erate-teachers>.

I am very excited about the changes being made, and I know our teachers are too. I believe this is going to be one of our best school years yet. If you have any questions about why the changes are being made or what your student is now able to access, please feel free to call me at 530-749-6103.

Sincerely,

Bryan Williams
Director of Technology

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— EDUCATING —

Today's Youth for Tomorrow's World

Marysville Joint USD

Board Policy

Student Use Of Technology **Student Technology Acceptable Use Policy**

BP 6163.4

Instruction

The Board of Education intends that technological resources provided by the district be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning.

(cf. 0440 - District Technology Plan)
(cf. 1113 - District and School Web Sites)
(cf. 4040 - Employee Use of Technology)
(cf. 5131 - Conduct)
(cf. 6163.1 - Library Media Centers)

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district computers, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with district regulations and the district's **Student Technology Acceptable Use Agreement Policy**.

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process: Students with Disabilities)
(cf. 5145.12 - Search and Seizure)

The Superintendent or designee shall provide age-appropriate instruction regarding the district's acceptable use agreement, including instruction on the safe use of social networking sites and other Internet services including, but not limited to, the dangers of posting personal information online, misrepresentation by online predators, and how to report inappropriate or offensive content or threats.

(cf. 6143 - Courses of Study)

The Superintendent or designee, with input from students and appropriate staff, shall regularly review this policy, the accompanying administrative regulation, and other relevant procedures to help ensure that the district adapts to changing technologies and circumstances.

Use of District Computers for Online Services/Internet Access

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors, and that the operation of such measures is enforced. (20 USC 6777, 47 USC 254)

The Board desires to protect students from access to inappropriate matter on the Internet. The Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of students and student information when using email, chat rooms, and other forms of direct electronic communication.

~~Student use of district computers to access social networking sites is prohibited. To the extent possible, the Superintendent or designee shall block access to such sites on district computers with Internet access.~~

Before using the district's technological resources, each student and his/her parent/guardian shall sign and return ~~an~~ a **Student Technology Acceptable Use Agreement Policy** specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree to not hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or users' mistakes or negligence. They shall also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred.

(cf. 6162.6 - Use of Copyrighted Materials)

Staff shall supervise students while they are using online services and may ask teacher aides, student aides, and volunteers to assist in this supervision.

Legal Reference:

EDUCATION CODE

51006 Computer education and resources

51007 Programs to strengthen technological skills

51870-51874 Education technology

60044 Prohibited instructional materials

PENAL CODE

313 Harmful matter

502 Computer crimes, remedies

632 Eavesdropping on or recording confidential communications

UNITED STATES CODE, TITLE 20

6751-6777 Enhancing Education Through Technology Act, Title II, Part D, especially:

6777 Internet safety

UNITED STATES CODE, TITLE 47

254 Universal service discounts (E-rate)

CODE OF FEDERAL REGULATIONS, TITLE 16

312.1-312.12 Children's online privacy protection

CODE OF FEDERAL REGULATIONS, TITLE 47

54.520 Internet safety policy and technology protection measures, E-rate discounts

Management Resources:

CSBA PUBLICATIONS

Cyberbullying: Policy Considerations for Boards, Governance and Policy Services Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

K-12 Network Technology Planning Guide: Building the Future, 1995

CALIFORNIA DEPARTMENT OF EDUCATION PROGRAM ADVISORIES

1223.94 Acceptable Use of Electronic Information Resources

MY SPACE.COM PUBLICATIONS

The Official School Administrator's Guide to Understanding MySpace and Resolving Social Networking Issues

WEB SITES

CSBA: <http://www.csba.org>

American Library Association: <http://www.ala.org>

California Coalition for Children's Internet Safety: <http://www.cybersafety.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

Center for Safe and Responsible Internet Use: <http://csriu.org> and <http://cyberbully.org>

Federal Communications Commission: <http://www.fcc.gov>

U.S. Department of Education: <http://www.ed.gov>

Web Wise Kids: <http://www.webwisekids.org>

Policy MARYSVILLE JT. UNIFIED SCHOOL DISTRICT

adopted: March 11, 2008 Marysville, California

revised: September 10, 2013 (agendized for approval)

Marysville Joint USD

Administrative Regulation

~~Student Use Of Technology~~ **Student Technology Acceptable Use Policy**

AR 6163.4

Instruction

The principal or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use. He/she shall ensure that all students using these resources receive training in their proper and appropriate use.

(cf. 0440 - District Technology Plan)

(cf. 4040 - Employee Use of Technology)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Online/Internet Services: User Obligations and Responsibilities

Students are authorized to use district equipment to access the Internet or other online services in accordance with Board policy, the user obligations and responsibilities specified below, and the district's **Student Technology Acceptable Use Agreement Policy**.

1. The student in whose name an online services account is issued is responsible for its proper use at all times. Students shall keep personal account numbers, home addresses, and all telephone numbers private. They shall only use the account to which they have been assigned.
2. Students shall use the district's system safely, responsibly, and primarily for educational purposes.
3. Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs.

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors. (Penal Code 313)

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4. Unless otherwise instructed by school personnel, students shall not disclose, use, or disseminate personal identification information about themselves or others when using email, chat rooms, or other forms of direct electronic communication. Students are also cautioned not to disclose such information by other means to individuals contacted through the Internet without the permission of their parents/guardians.

Personal information includes the student's name, address, telephone number, Social Security number, or other individually identifiable information.

5. Students shall not use the system to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law, Board policy, or administrative regulations.

(cf. 3513.3 - Tobacco-Free Schools)

6. Students shall not use the system to engage in commercial or other for-profit activities.

7. Students shall not use the system to threaten, intimidate, harass, or ridicule other students or staff.

(cf. 5131 - Conduct)

8. Copyrighted material shall be posted online only in accordance with applicable copyright laws. Any materials utilized for research projects should be given proper credit as with any other printed source of information.

(cf. 5131.9 - Academic Honesty)

(cf. 6162.6 - Use of Copyrighted Materials)

9. Students shall not intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called "hacking."

(cf. 5131.5 - Vandalism, Theft and Graffiti)

10. Students shall not attempt to interfere with other users' ability to send or receive email, nor shall they attempt to read, delete, copy, modify, or use another individual's identity.

11. Students shall report any security problem or misuse of the services to the teacher or principal.

The district reserves the right to monitor the system for improper use.

(cf. 5145.12 - Search and Seizure)

The principal or designee may cancel a student's user privileges whenever the student is found to have violated Board policy, administrative regulation, or the district's **Student Technology Acceptable Use Agreement Policy**. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and Board policy.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process: Students with Disabilities)

Regulation MARYSVILLE JT. UNIFIED SCHOOL DISTRICT

approved: March 11, 2008 Marysville, California

revised: **September 10, 2013 (agendized for approval)**

A handwritten signature or mark, possibly initials, located at the bottom center of the page.

Marysville Joint Unified School District

Student Technology Acceptable Use Policy

Introduction

Marysville Joint Unified School District (MJUSD) recognizes that access to technology in school gives students and teachers greater opportunities to learn, engage, communicate, and develop skills that will prepare them for work, life, and citizenship. We are committed to helping students develop 21-century technology and communication skills.

To that end, we provide access to technologies for student use. This Student Technology Acceptable Use Policy outlines the guidelines and behaviors that users are expected to follow when using school technologies or when using personally-owned devices on the school campus.

- The network is intended for educational purposes.
- All activity over the network or using district technologies may be monitored and retained.
- Access to online content via the network may be restricted in accordance with our policies and federal regulations, such as the Children's Internet Protection Act (CIPA).
- Students are expected to follow the same rules for good behavior and respectful conduct online as offline.
- Misuse of school resources can result in disciplinary action.
- We make a reasonable effort to ensure students' safety and security online, but will not be held accountable for any harm or damages that result from misuse of school technologies.
- Users of the network or other technologies are expected to alert school staff immediately of any concerns for safety or security.

In order for students to utilize District technology resources, both the parent(s)/guardian(s) and the student must sign and acknowledge receipt of the policy indicating the student agrees to comply with the policy. The District will not grant access to information technology until this signed form is received.

Technologies Covered

MJUSD may provide Internet access, desktop computers, mobile computers or devices, videoconferencing capabilities, online collaboration capabilities, message boards, email, and more.

As new technologies emerge, MJUSD will attempt to provide access to them. The policies outlined in this document are intended to cover all available technologies, not just those specifically listed.

Usage Policies

All technologies provided by MJUSD are intended for educational purposes. All users are expected to use good judgment and to follow the specifics of this document as well as the spirit of it: be safe, appropriate, careful and kind; don't try to get around technological protection measures; use good common sense; and ask if you don't know.

Training

A student will not receive access to information technology until he/she has participated in an orientation or training course with a MJUSD faculty member as to proper behavior and use of the network.

Web Access

MJUSD provides its users with access to the Internet, including web sites, resources, content, and online tools. That access will be restricted in compliance with CIPA regulations and school policies. In order to comply with both CIPA and its implementing rules, the District will make a reasonable effort to filter out material and pictures that constitute: (a) obscenity; (b) child pornography; or (c) material harmful to minors, for computers that are accessed by minors. These efforts include, by way of illustration and not limitation, the following precautions:

- a. Blocking access by minors to inappropriate material on the internet.
- b. Preventing unauthorized access, including so-called "hacking," and other unlawful activities by minors online.
- c. Preventing unauthorized disclosure, use, and dissemination of personal information regarding minors.
- d. Restricting minors' access to materials harmful to them.

Users are expected to respect that the web filter is a safety precaution and should not try to circumvent it when browsing the Web. If a site is blocked and a user believes it shouldn't be, the user should follow protocol to alert a school staff member or submit the site for review.

No Expectation of Privacy

Users have no expectation of privacy while using District information technology. District staff may monitor or examine all system activities to ensure proper use of the system.

Email

MJUSD has created email accounts for all students in grades K-12 to allow for collaborative sharing using the District's student safe email system. The District uses a private software application for this purpose. These accounts will be used at school for school related projects but may be used outside of school for personal email by students with their parents' permission. The accounts will allow access to the wealth of collaborative tools available to students and teachers once these accounts are assigned. No student will be assigned an email account until this signed form is received.

The email naming convention will be firstinitiallastname@mjusdstudent.net. In cases of duplicates, some numbers may be added to the end of the firstinitiallastname (i.e. jdoe247@mjusdstudent.net.) This email address will be considered the student's official MJUSD email address until such time as the student is no longer enrolled in MJUSD.

Parents may opt their students out of email use if they opt the student out of all use of District online technologies.

Email accounts should be used with care. Users should not send personal information; should not attempt to open files or follow links from unknown or untrusted origin; should use appropriate language; and should only communicate with other people as allowed by the District policy or the teacher.

Users are expected to communicate with the same appropriate, safe, mindful, courteous conduct online as offline. Email usage may be monitored and archived. In addition, in the normal course of system administration, system administrators may have to examine activities, files, and email to gather sufficient information to diagnose and correct problems within system software or hardware.

Users of student email are strictly prohibited from accessing files and information other than their own. Like all District technologies, access to and use of student email is considered a privilege given at the discretion of MJUSD. The District reserves the right to access the mjustdstudent.net email accounts, including current and archival files of user accounts, when there is reasonable suspicion that unacceptable use has occurred. The District maintains the right to immediately withdraw the access and use of student email when there is reason to believe that violations of law or District policies have occurred. In such cases, the alleged violation will be referred to the Principal for further investigation and adjudication.

Social / Web 2.0 / Collaborative Content

Recognizing that collaboration is essential to education, MJUSD may provide users with access to web sites or tools that allow communication, collaboration, sharing, and messaging among users. (See also the section on Social Media Responsible Use Guidelines, below.)

Users are expected to communicate with the same appropriate, safe, mindful, courteous conduct online as offline. Posts, chats, sharing, and messaging may be monitored. Users should be careful not to share personally-identifying information online.

Mobile Devices Policy

MJUSD may provide users with mobile computers or other devices to promote learning both inside and outside of the classroom. Users should abide by the same acceptable use policies when using school devices off the school network as on the school network.

Users are expected to treat these devices with extreme care and caution; these are expensive devices that the school is entrusting to your care. Users should report any loss, damage, or malfunction to school staff immediately. Users may be financially accountable for any damage resulting from negligence or misuse.

Use of school-issued mobile devices, including use of the school network, may be monitored.

Personally-Owned Devices

Students may use personally-owned devices (including laptops, tablets, smartphones, and cell phones) at any time during school hours—unless such use interferes with the delivery of instruction by a teacher or staff or creates a disturbance in the educational environment. Any misuse of personally-owned devices may result in disciplinary action. Therefore, proper network etiquette and adherence to the Student Technology Acceptable Use Policy should always be used. In some cases, a separate network may be provided for personally-owned devices.

Security

Users are expected to take reasonable safeguards against the transmission of security threats over the school network. This includes not opening or distributing infected files or programs and not opening files or programs of unknown or untrusted origin. If you believe a computer or mobile device you are using might be infected with a virus, please alert a school staff member. Do not attempt to remove the virus yourself or download any programs to help remove the virus. In order to maintain security for District technology resources, students must abide by the following directives:

- If you identify a security problem, notify the classroom teacher, site administrator, or District system administrator at once.
- Never demonstrate the problem to other users.
- Never use another individual's account without written permission from that person.
- All use of the system must be under your own account if one was provided.
- Never engage in intentional conduct designed to circumvent any District security devices or software including, by way of illustration and not limitation, firewalls and/or filtering or blocking programs.
- Never download software (including, by way of illustration and not limitation, games and instant messaging programs), hardware, attachments, graphics, photos, documents or any other files to District computers unless otherwise authorized by a teacher, administrator, or system administrator.

Any user identified as a security risk will be denied access to the information technology system.

Updating

The information technology service may occasionally require new registration and account information from you to continue the service. You must notify the information technology system administrator of any changes in your account information.

Downloads

Users should not download or attempt to download or run .exe programs over the school network or onto school resources without express permission from IT staff. You may be able to download other file types, such as images or videos. For the security of our network, download such files only from reputable sites and only for educational purposes.

Network Etiquette

- Users should always use the Internet, network resources, and online sites in a courteous and respectful manner.
- Users should also recognize that among the valuable content online is unverified, incorrect, or inappropriate content. Users should use trusted sources when conducting research via the Internet.
- Users should also remember not to post anything online that they wouldn't want parents, teachers, or future colleges or employers to see. Once something is online, it can be shared and spread in ways you never intended.



Plagiarism

- Users should not plagiarize (or use as their own, without citing the original creator) content, including words or images, from the Internet.
- Users should not take credit for things they didn't create themselves, or misrepresent themselves as an author or creator of something found online. Research conducted via the Internet should be appropriately cited, giving credit to the original author.

Personal Safety

If you see a message, comment, image, or anything else online that makes you concerned for your personal safety, bring it to the attention of an adult (teacher or staff if you're at school; parent if you're using the device at home) immediately.

- Users should never share personal information, including phone number, address, social security number, birthday, or financial information over the Internet without adult permission.
- Users should recognize that communicating over the Internet brings anonymity and associated risks and should carefully safeguard the personal information of themselves and others.
- Users should never agree to meet someone they meet online in real life without parental permission.

Staff will closely supervise students while using online services and may ask instructional assistants and student aides to assist this supervision.

Cyberbullying

Cyberbullying will not be tolerated. Harassing, dissing, flaming, denigrating, impersonating, outing, tricking, excluding, and cyberstalking are all examples of cyberbullying. Don't be mean. Don't send emails or post comments with the intent of scaring, hurting, or intimidating someone else.

Engaging in these behaviors, or any online activities intended to harm (physically or emotionally) another person, will result in severe disciplinary action and loss of privileges. In some cases, cyberbullying can be a crime. Remember that your activities are monitored and retained.

Examples of Acceptable Use

I will:

- Use school technologies for school-related activities and research.
- Follow the same guidelines for respectful, responsible behavior online that I am expected to follow offline.
- Treat school resources carefully, and alert staff if there is any problem with their operation.
- Encourage positive, constructive discussion if allowed to use communicative or collaborative technologies.
- Alert a teacher or other staff member if I see threatening/bullying, inappropriate, or harmful content (images, messages, posts) online.
- Use school technologies at appropriate times, in approved places, for educational pursuits only.
- Cite sources when using online sites and resources for research; ensure there is no copyright infringement.

- Recognize that use of school technologies is a privilege and treat it as such.
- Be cautious to protect the safety of myself and others.
- Help to protect the security of school resources.

This is not intended to be an exhaustive list. Users should use their own good judgment when using school technologies.

Examples of Unacceptable Use

I will not:

- Use school technologies in a way that could be personally or physically harmful to myself or others.
- Search inappropriate images or content.
- Engage in cyberbullying, harassment, or disrespectful conduct toward others—staff or students.
- Try to find ways to circumvent the school’s safety measures and filtering tools.
- Use school technologies to send spam or chain mail.
- Plagiarize content I find online.
- Post personally-identifying information about myself or others.
- Agree to meet someone I meet online in real life without parental permission.
- Use language online that would be unacceptable in the classroom.
- Use school technologies for illegal activities or to pursue information on such activities.
- Attempt to hack or access sites, servers, accounts, or content that isn’t intended for my use.

This is not intended to be an exhaustive list. Users should use their own good judgment when using school technologies.

Social Media Responsible Use Guidelines

The District encourages teachers, students, staff, and other school community members to use social networking/media as a way to connect with others, share educational resources, create and curate educational content, and enhance the classroom experience.

Social networking/media includes, by way of illustration and not limitation: Twitter, Facebook, My Space, Blogspot, Word Press, YouTube, Vine, Instagram and other networks, websites and blogs which allow online communication/interaction between users. If you have a question regarding whether a particular application, program, or website constitutes social networking/media, please seek assistance from a teacher or administrator.

While social networking is valuable, there are some risks involved in its use. In the social media world, the lines are blurred between what is public or private, personal or professional. The following guidelines are specific to social networking/media. You must follow them any time you utilize social networking/media for MJUSD or school-related purposes. These must be applied in conjunction with the acceptable use rules contained in this document, and all acceptable use rules apply to social networking/media.

When using social networking, you must: Use good judgment

- We expect you to use good judgment in all situations.
- You must know and follow all District policies, regulations, and procedures regarding use of technology, as well as all applicable disciplinary policies.
- Regardless of your privacy settings, ***assume that all of the information you have shared on your social network is public information, and treat it as such.***
- Users are responsible for their own behavior, and will be subject to discipline for violations of these guidelines where appropriate, including violations of District policies regarding cyberbullying and related misconduct.
- Be respectful.
- Always treat others in a respectful, positive, and considerate manner.
- Social networking/media should be utilized during school hours only during times when it is allowed by the teacher or other authorized adult.

Be responsible and ethical

Unless you are specifically authorized to speak on behalf of MJUSD or your school as a spokesperson, you should state that the views expressed in your postings, etc. are your own. Only discuss matters that are within your area of responsibility.

- Be open about your affiliation with MJUSD.
- Be a good listener.
- Keep in mind that one of the biggest benefits of social media is that it gives others another way to talk to you, ask questions directly, and to share feedback.
- Be responsive to others when conversing online. Provide answers, thank people for their comments, and ask for further feedback, etc.
- Always do at least as much listening and responding as you do “talking.”
- Report any violations of this policy immediately.

Don't share the following:

Confidential information

- Do not publish, post, or release information that is considered confidential or not public. If it seems confidential, it probably is. Online “conversations” are never private. Do not use your birth date, address, and cell phone number on any public website.
- Private and personal information.
- To ensure your safety, be careful about the type and amount of personal information you provide. Avoid talking about personal schedules or situations.
- NEVER give out or transmit personal information of students, parents, or school staff.
- Don't take information you may receive through social networking (such as email addresses, customer names, or telephone numbers) and assume it's the most up-to-date or correct.

- Always respect the privacy of MJUSD and school community members.

Please be cautious with respect to:

Images

- Respect brand, trademark, copyright information and/or images of MJUSD or school (if applicable).
- You may use photos and video (products, etc.) that are available on MJUSD's or school's website.
- It is generally not acceptable to post pictures of students without the expressed written consent of their parents.
- Do not post pictures of others without their permission.

Other sites

- A significant part of the interaction on blogs, Twitter, Facebook, and other social networks involves passing on interesting content or linking to helpful resources. However, MJUSD is ultimately responsible for any content that is shared. Don't blindly repost a link without looking at the content first.
- Pay attention to the security warnings that pop up on your computer before clicking on unfamiliar links. They actually serve a purpose and protect you and MJUSD.
- When using Twitter, Facebook, and other tools, be sure to follow their printed terms and conditions.

And if you don't get it right...

- Be sure to correct any mistake you make immediately, and make it clear what you've done to fix it.
- Apologize for the mistake if the situation warrants it.
- If it's a MAJOR mistake (e.g., exposing private information or reporting confidential information), tell an administrator immediately so the school or MJUSD can take the proper steps to help minimize the impact it may have.
- If you are uncomfortable with any social media interactions which have occurred, immediately report the issue to a teacher or administrator.

Limitation of Liability

MJUSD makes no warranties of any kind, whether expressed or implied, for the service it is providing. MJUSD will not be responsible for damage or harm to persons, files, data, or hardware. Damages include loss of data as a result of delays, non-deliveries, mis-deliveries, or service interruptions caused by the system or your errors or omissions. While MJUSD employs filtering and other safety and security mechanisms, and attempts to ensure their proper function, it makes no guarantees as to their effectiveness. MJUSD specifically disclaims any responsibility for the accuracy of information obtained through its services. Further, MJUSD will not be responsible, financially or otherwise, for unauthorized transactions conducted over the school network.

STUDENT

I understand and will abide by the provisions and conditions of this Student Technology Acceptable Use Policy. I understand that any violations of the above provisions may result in disciplinary action, the revoking of my user account, and appropriate legal action. I also agree to report any violations of this policy or any other district policy or policies regulating information technology resources to the classroom teacher, site administrator, or District system administrator. All the rules of conduct described in this policy apply when I am on the network.

(Student Printed Name)

(Student Signature)

(Date)

PARENT/GUARDIAN

All students must have the signature of a parent/guardian who has read this Student Technology Acceptable Use Policy. As the parent/guardian of this student, I have read this contract and understand that it is designed for educational purposes. I understand that it is impossible for the District to restrict access to all controversial materials, and I will not hold the District responsible for materials acquired on the network. I also agree to report any violations of this policy or any other District policy or policies regulating information technology resources to the District system administrator. I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give my permission to issue an account for my child and certify that the information contained on this form is correct.

(Parent Printed Name)

(Parent Signature)

(Date)

Exhibit MARYSVILLE JT. UNIFIED SCHOOL DISTRICT
version: May 13, 2008 Marysville, California
revised: September 10, 2013

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MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT

Resolution 2013-14/08

On Motion by Trustee _____

Duly seconded by Trustee _____

**ADOPTING THE DISTRICT'S GANN LIMIT
(Pursuant to G.C. 7902.1)**

WHEREAS, in November 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII B to the California Constitution; and

WHEREAS, the provisions of that Article establish maximum appropriations limits, commonly called "Gann limits," for public agencies including school districts; and

WHEREAS, the District must establish a revised Gann limit for the 2012-13 fiscal year and a projected Gann limit for the 2013-14 fiscal year in accordance with the provisions of Article XIII B and applicable statutory law; and

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limit for the 2012-13 and 2013-14 fiscal years are made in accordance with applicable constitutional and statutory law; and

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the budget for the 2012-13 and 2013-14 fiscal years do not exceed the limitations imposed by Proposition 4; and

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with appropriate attachments to interested citizens of this District.

APPROVED, PASSED, AND ADOPTED by the Board of Trustees of the Marysville Joint Unified School District, Yuba County, State of California, on this 10th day of September 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

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Gay S. Todd, Superintendent
Secretary - Board of Trustees

Jeff D. Boom
President - Board of Trustees

The FISCAL REPORT *32 informational update*

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The Gann Limit Calculation—2013

The Gann Limit (named for Paul Gann, the author of Proposition 4, which amended the State Constitution to establish this limit) is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation (represented by per capita personal income) and caseloads (represented by average daily attendance [ADA] for schools). Established in 1979 following the enactment of Proposition 13 and subsequently amended by Proposition 111, the Gann Limit has become a largely pro forma calculation that no longer constrains governmental expenditures. This is because the limit has grown significantly faster than appropriations subject to the limit.

The state's Standardized Account Code Structure (SACS) software includes the Gann Limit calculation, making your task reasonably simple. The software includes the statewide factor for per capita personal income change, but each district will have to enter the workload factor, which is the change in the Second Principal Apportionment ADA from 2011-12 to 2012-13. The combination of these factors yields the change in your district's Gann Limit.

The next step is to determine how much of your district's local resources are subject to that limit. It is important to understand that not all revenue sources count against your district's Gann Limit. Gann Limits only constrain the appropriations from state and local tax sources, and so federal aid is excluded, as well as nontaxable income, such as revenues from cafeteria sales, adult education fees, and foundations.

Perhaps the easiest way to understand this calculation is to envision the dollar amount of your district's Gann Limit as a box. For example, if your current year Gann Limit is \$50 million, picture a box that can hold \$50 million. First, put into this box local property taxes that count toward your revenue limit, as well as an appropriate portion of your district's interest income. Next, pour all of the district's unrestricted state aid into this box. Under state law, the amount of state aid that fills up the box counts toward your district's Gann Limit, while the amount that overflows the box counts toward the state's Gann Limit (Government Code Section [G.C.] 7906). In addition, all state aid for categorical programs always counts toward the state's Gann Limit.

Through this process, as much state aid as possible counts toward school agency Gann Limits. By reducing the amount of state aid that counts toward the state's Gann Limit in this manner, this process helps the state avoid being over its Gann Limit.

Through this calculation, the revenues of nearly every local educational agency is exactly at its Gann Limit. Furthermore, if any school agency should, for any reason, find itself over its Gann Limit, that agency may adopt a Governing Board resolution increasing its Gann Limit by the amount needed and then inform the Director of the State Department of Finance, who shall then reduce the state's Gann Limit by an equal dollar amount (G.C. 7902.1).

To summarize, school agencies are required to perform Gann Limit calculations by the State Constitution. Also, it is important that school agencies complete these calculations to identify how much state aid counts toward the local agency's Gann Limit, so that the state of California knows how much state aid counts toward its own Gann Limit. Be sure to double check your entries. Because of the severe cuts to education funding, the Gann Limit should not pose a problem for most districts this year.

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[Note: The California Department of Education's software and instructions are available through the SACS2013ALL software as a supplemental form at www.cde.ca.gov/fg/sf/fr. The functionality within the SACS software allows for an extract from the school agency's uploaded data into the Gann Limit form. However, it is important to review the completed form for accuracy and any necessary board action (i.e., resolution).]

—*Robert Miyashiro*

posted 08/20/2013

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